



## NEW ENGLAND FOOTBALL LEAGUE

99 NORTH END BLVD.  
SALISBURY, MA 01952  
(978) 465-3046 (Phone and Fax)  
Email: [info@newenglandfootballleague.com](mailto:info@newenglandfootballleague.com)

### GAME PREPARATIONS CHECKLIST

***If hosting a game, remember to do the following no later than the Wednesday prior to your home game:***

- Call the visiting team to confirm directions to your field and game time.
- Email Olivier Bustin at [bobandits@aol.com](mailto:bobandits@aol.com) to confirm start time and game location.
- Designate two parking spaces for game officials close to field.
- Confirm certified E.M.T. for game.
- Bring money for game officials (cash only).
- New game football.
- Videotape game.

Following game:

- Text and/or email final score immediately after game to Tom Degnan: [neflscores@aol.com](mailto:neflscores@aol.com) (Any team not submitting the final score within 30 minutes of the conclusion of their game will be fined \$100.00. **NO EXCEPTIONS!!**)
- Allocate four members of team to escort game officials back to their vehicles.
- Complete referee evaluation form found in the form library on the league's website: [www.nefl.us/?page\\_id=2663](http://www.nefl.us/?page_id=2663)

***If traveling to a game, remember to do the following no later than your team's last practice of that week:***

- Get directions to field, along with game time, from home team.
- Email Olivier Bustin at [bobandits@aol.com](mailto:bobandits@aol.com) to confirm start time and game location.
- Give game time and directions to field to all players, coaches and athletic trainers.
- If you are traveling by bus, contact bus company one week prior to any away game.
- Bring money for game officials (cash only).
- New game football.

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